



## Gahanna Aquatics

### 2012 Shelter Rental Form

Make checks payable to the City of Gahanna.

You must submit in person to either:

Year round: Gahanna Department of Parks & Recreation,  
200 S. Hamilton Rd., Gahanna, Ohio 43230

Or Memorial Day through Labor Day: Gahanna Swimming Pool,  
148 Parkland Dr., Gahanna, Ohio 43230

**Interested in renting the Shelter at a Gahanna Aquatics Facility?** Rental includes 3 hours in the shelter and gate entry for 20 (HRP) or 30 (GSP) non-members during regular business hours. Suggested shelter capacity is 60 people.

**Want more people to attend your event?** You may purchase extra admissions for an additional fee.

**Want to rent the shelter for longer than 3 hours?** You may purchase additional hours at rates listed below.

**What about set up and clean up?** You must set up and clean up the shelter within your purchased rental time.

#### Gahanna Swimming Pool 2011 Shelter Rental Fee Schedule:

Suggested shelter capacity maximum is 60 people. Rental includes 30 guests.	3-Hour Rental	Additional Rental Time by the Hour	Additional Per Person Gate Admissions
Pool Member Rate	\$130.00	\$25.00	\$4.00
Gahanna Resident Discount Rate	\$145.00	\$30.00	\$4.00
Standard Rate	\$170.00	\$40.00	\$4.00

#### Hunters Ridge Pool 2012 Shelter Rental Fee Schedule:

Suggested shelter capacity is 20 people. Rental includes 20 guests.	3-Hour Rental	Additional Rental Time by the Hour	Additional Per Person Gate Admissions
Pool Member Rate	\$100.00	\$20.00	\$3.00
Gahanna Resident Discount Rate	\$115.00	\$25.00	\$3.00
Standard Rate	\$130.00	\$35.00	\$3.00

#### Non Profit Organizations

Non-profit organizations that wish to receive the pool member rate must provide proper documentation (i.e. 501c3) and be approved by the Director of Parks & Recreation. If proper documentation is not submitted, the Organization will pay the appropriate rate. All non-profits must pay with their organizations check or credit card in order to receive the pool member rate.



### **Rental Policies**

Refunds/cancellations: Fees will not be refunded if event is canceled less than two (2) weeks prior to the scheduled reservation for any reason. Changes to reservation or cancellations are subject to administrative fees (\$10.00 per change). If pool is closed, fees will be refunded.

The Department of Parks & Recreation reserves the right to deny use of City Parks and facilities to the groups who fail to comply with the rules and regulations set forth by the Department and the City of Gahanna. It is understood that the group/organization using the above park/facility will comply with the laws of the State of Ohio, the City of Gahanna, and all rules and regulations set forth by the Gahanna Department of Parks & Recreation; and

1. Consumption or carrying of beer and/or alcoholic beverages is prohibited in all City of Gahanna Parks. Alcohol brought to any park is a misdemeanor crime;
2. No person shall carry firearms or other weapons into the parks. Any weapon brought to the park is a misdemeanor crime;
3. Will be responsible for all persons in the group using park facilities;
4. Assumes liability for any damage done to the park and facilities;
5. Will make certain all cooking fires will be properly extinguished;
6. Will park only in designated areas;
7. Will observe all posted rules by shelters, athletic fields, etc;
8. Will observe the rules and regulations established for the conduct of the parks of the City of Gahanna by the Parks & Recreation Board;
9. Will put litter associated with your event in containers provided;
10. Any groups that abuse a facility or violate rules and regulations will not be issued any future permits, and charges for damage will be assessed;
11. Decorations may be taped to surfaces only-no tacks, staples, screws or nails anywhere in the shelter;
12. No Confetti, glitter and/or similar decorations;
13. Portable grills are prohibited inside the shelter house. Any cooking apparatus using bottled propane is not permitted inside the shelter house;
14. No betting or gambling;
15. Pets are not permitted in pool area;
16. Live entertainment must have prior approval by the Director of Parks & Recreation;
17. The City of Gahanna is not responsible for lost and/or damaged property, accidents or injuries incurred while using City facilities.

### **Cancellation Policy**

#### **If cancellation occurs:**

- More than 30 days from event: full refund less \$25 administration fee
- Between 14-29 days from event; 50% refund
- Less than 13 days from event: no refund
- Fees will be refunded if pool is closed due to inclement weather. Arrangements can be made to setup a rain date at time of reservation if preferred.

### **Alcohol Policy**

Pursuant to permits granted by the State of Ohio to the City of Gahanna, the lessee is not permitted to possess any alcoholic beverages. The carrying in of any alcoholic beverages into the rental facility is strictly prohibited. Failure to comply with this policy will result in the lessee's immediate forfeiture of any deposit and any additional charges for damages incurred.

**Please complete the following information to rent a City of Gahanna Aquatics Facility Shelter:**

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Pool member? Yes \_\_\_\_\_ No \_\_\_\_\_ Member # \_\_\_\_\_

Home Phone \_\_\_\_\_ Work or Cell \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Gahanna Resident? Yes \_\_\_\_\_ No \_\_\_\_\_

Shelter (circle one)      Gahanna Swimming Pool Shelter      Hunters Ridge Pool Shelter

Date of Rental \_\_\_\_\_ Hours of Rental \_\_\_\_\_ # Guests \_\_\_\_\_  
(Ex: 6:00pm-9:00pm)

**Total Cost: Shelter Rate + Number of Additional Hours/Guests = \$ \_\_\_\_\_**  
(If applicable)

**Payment Method (circle one)**

Cash      Money Order      Check      Check or MO Number: \_\_\_\_\_  
*Make checks and money orders payable to the City of Gahanna*

Credit Card - Please bill my credit card (circle one): MC    Visa    AMEX

\_\_\_\_\_  
Name of Cardholder      Account Number      Expiration Date

\_\_\_\_\_  
Signature of Cardholder      Pd. \_\_\_\_\_  
Employee Initials

**Deposit (Refundable)**

\$100 refundable deposit must be paid by check or money order; no credit cards or cash.

Check/M.O.# \_\_\_\_\_ Pd. \_\_\_\_\_  
Employee Initials

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Lessee's Initials: \_\_\_\_\_

**Program/Rental/Activity and Photo Waiver**

For and in consideration of the opportunity to participate in the above described Gahanna Department of Parks & Recreation Program, I, for myself, my heirs, executors, and administrators, acquit, discharge and covenant to hold harmless the City of Gahanna, its successors, its officers, employees, servants, and agents of and from any and all actions, claims, causes of actions, claims demands, damages, costs, loss of services, expenses and compensations, on or account of or in any way growing out of any and all personal injury or property damage which may result to me as a result of participation in the aforementioned activity. I/We have read and agree to the registration and related department policies, including the right to use my or my child's photograph or image with or without my child's name, both single and in conjunction with other persons or objects for any and all purposes, including, but not limited to, private or public presentations, advertising, publicity and promotions relating thereto.

By signing below I state that I have read and understand the Rental Policies, Program/Rental/Activity and Photo Waiver.

\_\_\_\_\_ I do not give my permission for photographs to be used.

\_\_\_\_\_  
Signature (Parent/Guardian if participant(s) are under 18)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Taking Payment

\_\_\_\_\_  
Date